

55.22

31 October 1969

Distribution below:

MOVEMENT TO SOUTH VIETNAM

W3 COY MAIN BODY

Reference: A. NZF/1430/Comd dated 26 Sep 69
B. RNZIR Component 29.3 dated 14 Oct 69

Responsibility

GENERAL

1. W3 Coy will move to South Vietnam from Changi on 14 Nov 69.
2. It is planned to effect the move in two C130 sorties, one in the morning and one in the afternoon. Movement details (as Annex A) will be issued separately when flight schedules are known.

MOVEMENT

3. OC W3 Coy is to decide on the composition of all flights. Draft flight rolls are to be forwarded to the Mov. Offr 72 hours prior to flight date, showing Number, Rank and Name of each passenger. Mov Offr is to be responsible for the preparation of the following:-

OC W3 Coy

- a. RNZAF Form 1256 for personnel (Special Top Copy only)
- b. RNZAF Form 1256A for freight (" " " ")

Mov Offr

Manifests are to bear the following certificate:-

"All weights of passengers and baggage and freight shown on manifest are true and accurate".

4. All personnel are to be in possession of:-
 - a. ID Card and ID Discs
 - b. Up to date International Health Certificate

FREIGHT

5. Freight details by weight for each flight will be issued with the Movement details (Annex A). However Coy bulk freight may be pre-packed and forwarded to Mov Offr for delivery to HQ NZ Army Force FE by 3 Nov 69.

6. Arrangements for the packing and mov of this Coy bulk freight are to be made between OC W3 Coy and Mov Offr.

OC W3 Coy
Mov Offr

TRANSPORT

7. To be notified in Annex A, issued separately. Pers will be moved to Changi in civ coaches.

MFO

Done

A Administration

8. Bn HQ : is to be responsible for collecting and assembling all personal docus for W3 Coy pers. The docus will then be checked personally by the Flight DCO and signed for.

Adjnt
W3 Coy

9. W3 Coy : is to fwd the NZ 178(Coy) to Bn HQ by 0800 hrs 11 Nov 69.

W3 Coy

10. W3 Coy : is to take the fol docus as Coy freight:-

- Coy Record Cards (1)
- Passport (1)
- Supplementary Personal (1)
- Record Sheet
- Individual photos 2 1/4" x 2" (2)

W3 Coy

11. RAP : are to assemble the fol docu and fwd them to Bn HQ by 0800 hrs 11 Nov 69:-

RAP

- Med 4, 9, 10, 11
- NZ 521
- SD2

12. Trg Wing : are to ensure all Star Classification results are up dated and advised to Bn HQ.

Trg Wing

13. Bn HQ : are to assemble:-

- UPF, AFNZ 826, NZ 178(Regt and Coy), Star Certificate, Clo Card.

Chief Clerk

14. Bn HQ/W3 Coy: are to locate all docu in the Bn Orderly Room for checking and sorting into flights. Disposal of docu is as fol:-

- UPF
 - AFNZ 826
 - Med 4, 9, 10, 11
 - NZ 521
 - SD2
 - NZ 178(Regt & Coy)
 - Star Clas Cert
 - Clo Card (3)
- } Fwd with Flight DCO to RNZIR Component under cover of AFNZ 701

DCOs

15. W3 Coy: is to ensure that the Minor Offences Book is up dated and fwd to Bn HQ for any PON action necessary. Bn HQ will retain the Book for safekeeping.

W3 Coy

COMMAND AND DISCIPLINE

16. DCO OC W3 Coy is to nominate a DCO and Asst DCO for each flt; these pers are to:-

OC W3 Coy

- a. be responsible for the behaviour of all tps on the move.
- b. complete admin as required en route.

DCOs

Bn Orderly Officer is to farewell flts and check Nominal Roll with DCOs.

Adjnt

17. Command

- a. W3 Coy ceases to be under command 28 Bde on departure from Terendak.
- b. W3 Coy comes under command HQ NZ Army Force FE after departure from Terendak until arrival in South Vietnam.
- c. W3 Coy comes under command HQ NZ V Force and under op con 1 ATF on arrival in South Vietnam.

DRESS AND EQUIPMENT

18. Dress for the move will be:-

Aust patt shirt and trousers, boots, beret.

Done The scale of clo and eqpt to be taken is to be detailed by OC W3 Coy. The remaining items of mil and civ clo may be left in a Base kit in care of HQ Coy.

OC W3 Coy

19. All weights for the move to Changi and flt will be assessed at 250lbs per soldier. Pers may take an extra 50lbs weight provided it is contained in a kitbag and/or for a small overnight bag or suitcase.

Mov Offr
W3 Coy

20. All pieces of baggage are to be labelled:-

No. Rank Name
Pl W Coy
RNZIR Component
1 ATF Nui Dat

W3 Coy

21. W3 Coy will not take ammo from Terendak. W2 Coy will handover ammo on the scale of one mag per SLR/M16 and 1 belt per M60 at Vung Tau.

BASE KIT

22. HQ Coy is to be responsible for W3 Coy interests in Terendak/Singapore and will arrange the care of Base kits. The fol points must be noted:-

OC HQ Coy

a. Base kit is to be packed in accordance with instructions issued separately.

b. Base kit will be stored under HQ Coy arrangements. OC W3 Coy/OC HQ Coy are to arrange time and place for storage and the signing in of Base kits.

OC HQ Coy
OC W3 Coy

c. Regular checks on fire precautions, security and conditions of Base kits are to be instituted by OC HQ Coy who is to be responsible for the key to the building.

OC HQ Coy

d. Tdm Pnrs are to ensure that access to the storage bldg is possible by one door only and that the door is suitably padlocked.

HQ Coy

e. OC HQ Coy is to be responsible for the mov of W3 Coy Base kits to Nee Soon under arrangements laid down by the Bn 2IC.

OC HQ Coy

f. OC W3 Coy is to advise all pers to insure Base kits under arrangements with Mov Offr.

OC W3 Coy
Mov Offr

Note: Base kits processed for pers KIA or casevac have revealed that supervision of packing and preparation of inventories has been lacking eg dirty kit which could have Agricultural Dept complications or arrival of Base kit in NZ. OC W3 Coy is to ensure complete supervision of Base kit packing.

OC W3 Coy

HANDOVER OF BUILDINGS AND Q ACCOUNT

23. a. All B Coy bldgs and B Coy acct are to be handed over to CQMS B Coy (SSgt Freeman) on 7 Nov 69. A Handover Certificate is to be completed. W3 Coy
- b. The handover/takeover of bldgs is to be supervised by a Housing office rep. Hsg Offr
- c. Sufficient money to cover damages and/or deficiencies is to be handed by OC W3 Coy to the Hsg Offr. Where firm costings are not aval, estimates will be made by the Barrack NCO. OC W3 Coy
Hsg Offr
- d. Any stores lost or damaged must be reported prior to the departure of W3 Coy. Reports are to be submitted in writing to the Bn 2IC, with comments by OC W3 Coy, by 0800 hrs 12 Nov 69. OC W3 Coy
- e. Because pay books will have been closed off prior to departure of W3 Coy, AF 323 action necessary to cover costs of deficiencies will be made by the QM. The AF 323s are then to be fwd, under cover of AFNZ 701 to Admin Offr, RNZIR Component 1 ATF for pay book adjustment. W3 Coy
QM
- f. CQMS B Coy is to advise the RQMS of the Serial numbers of weapons and other numbered stores being taken to SVN, on or before 12 Nov 69. RQMS is to prepare vouchers for handing to Accounting Offr RNZIR Component. DCO on last flight to take to SVN. DCO
- g. CQMS B Coy is to ensure that there are no outstanding NZ 90s covering expenditure of ammo used in trg in Malaysia by W3 Coy. CQMS B Coy

voD SW 00
x110 voM

W3 COY CLEARANCE

24. Clearance for W3 Coy will be a coy responsibility assisted by Flt DCOs. All clearance action is to be complete by 1700 hrs 13 Nov 69. W3 Coy
DCOs

CLEARANCE FROM AD CONTRACTOR

25. OC W3 Coy is responsible for obtaining a Coy clearance for all W3 Coy pers from the fol agencies:- OC W3 Coy

Tailor	Lees Photo
Bootmaker	Boot Boy
Dhobi	Charwallah
Gift Shop	

All debts are to be paid and all goods collected. W3 Coy is to submit a debt Clearance Certificate to Bn HQ by 1700 hrs 13 Nov 69.

POSTING OF PERSONNEL REMAINING IN TERENDAK

26. OC W3 Coy is to notify the Adjt of the names of pers not OC W3 Coy moving to SVN. Transfer reports are to be completed for these pers by OC W3 Coy and fwd to Bn HQ.

MAINTENANCE OF CIVILIAN CARS

27. Procedures for the maintenance of civ cars, their move to and storage at Nee Soon will be advised separately by the MTO. All matters pertaining to the civ cars of those pers in W3 Coy who wish to leave their cars with the MTO must be advised to the MTO e.g. ownership papers handed over, details of hire purchase etc. MTO

REAR DETAILS MATTERS

28. Outstanding admin or personal matters are to be notified in writing to Bn HQ by 1700 hrs 13 Nov 69. OC W3 Coy

PAY

29. On arrival in Nui Dat, W3 Coy pers will be paid \$US20 MPC. The next pay will be due on 24 Nov 69.

30. Paymaster is to ensure all pay books for W3 Coy pers are fwd to HQ NZ Army Force FE by 12 Nov 69. Pmr

31. Partial allotments may be made by single pers with financial commitments in Malaysia.

32. Married personnel are advised to allot the majority of their income to their wives.

POSTAL

33. W3 Coy is to arrange for the Postal NCO to be provided with a re-direction slip for all personal mail and parcels. W3 Coy

34. The postal address of W3 Coy pers on arrival in SVN is:-

No. Rank Name
pl W Coy
RNZIR Component 1 ATF
C/- HQ NZ V Force
GPO Auckland
New Zealand.

SECURITY

35. W3 Coy pers will NOT wear 28 COMWEL Inf Bde patches from the time they depart Terendak Camp. These patches are NOT to be attached to W3 Coy Scale Clo. All

36. No publicity is to be given to:-

- a. The trg of W3 Coy in Malaysia
- b. The mounting of W3 Coy from Terendak, through Singapore to SVN.

J Brooke
(J BROOKE)
Lieutenant Colonel
Commanding Officer

Annex A. Movement Details (to be issued later)

Distribution:

OC HQ Coy
OC W3 Coy (8)
AAjtt
IO
RMO
QM
AQM
MTO
Hsg Offr
Pmc
Mov Offr (2)
Postal
Padre (2)
File
Diary (2)
Spare (3)

Internal:

CO
2IC
Adjtt
Ops Offr
RSM
Chief Clerk

Copy to:

HQ NZ Army Force FE
HQ NZ V Force
RNZIR Component (3)

CLOTHING AND EQUIPMENT FOR MOVE TO
SOUTH VIETNAM

1. Each per is to wear the following items :
 - Aust/NZ combat trous 1
 - Aust/NZ combat shirt 1 (incl badges of rank and/or NZ titles)
 - Aust/NZ combat boots prs 1
 - Green beret 1
2. Web equipment :
 - Belt pistol 1956 patt 1
 - Covers water plastic 4
 - Canteens water plastic 4 (see note 1)
 - Suspenders field pack 1
 - Frog bayonet 44 patt 1 each rfn
 - Basic pouches 44 patt 2
 - Cases Fd first aid/compass 1
 - Weapon cleaning kit 1
 - Magazines SLR 3
 - M16 7
 - Knives clasp 1
 - Lanyard 1
 - Stone sharpening 1
3. 44 patt pack (large) (see note 4)
 - Straps shoulder H/sack left 1
 - Straps shoulder H/sack right 1
 - Toggle rope 1
 - Bags water filter 1
 - Plastic drinking mug 1 (optional)
 - Torch 1 (optional)
 - Cord nylon 10 yds 1
 - Bags food 1
 - Toilet gear sets 1
 - Mirror metal 1
 - Hat tropical 1
 - Rags sweat 1
 - Towel hand green 1
 - Drawers cotton green 1
 - Vests cotton green 1
 - Sox prs 2
 - Wallets water proof 1
 - Veils face 1
 - Aust/NZ combat trousers 1
 - Aust/NZ combat shirt 1
 - Boots canvass prs 1

4. In bed roll
- | | |
|--|----------------|
| ✓ OG Trous | 2 (see note 2) |
| ✓ OG Shirts | 2 " " " |
| ✓ Shirts KF | 2 optional |
| ✓ Drawers cotton green | 2 (see note 3) |
| ✓ Vests cotton green | 2 |
| ✓ Bags clothing waterproof (water bag) | 1 |
5. Weapons -
personal weapons are to be carried i.e. M16, SLR, M60
6. In kitbag (plus small suitcase or overnight bag)
- | | |
|-------------------------------------|-------------------------|
| ✓ Aust/NZ combat boots prs | 1 |
| ✓ Laces boot combat spare prs | 1 |
| ✓ Aust/NZ combat trous | 1 |
| ✓ Aust/NZ combat shirt | 1 |
| Dacron trous | 1 |
| Dacron shirt | 1 |
| Pyjamas tropical sets | 1 |
| ✓ Handkerchiefs | 12 0 |
| Sandals tropical prs | 1 |
| Jandals prs | 1 optional |
| ✓ Shorts blue PF | 2 |
| Shirts OG | 2 1 |
| ✓ Towels hand green | 3 |
| NZ flashes sets | 2 |
| Spare green beret and 1 RNZIR badge | 1 optional |
| Coat hangers | 4 |
| Letter writing set | 1 optional |
| Boot cleaning kit | 1 |
| Sea kit bag | 1 |
| Swimming togs | 1 |
| "Zoot" suit | 1 (optional, not black) |
| Shoes ORs black prs | 1 |
| | or |
| Offrs brown prs | 1 |
| Civilian clothes for R&R& and R&C | |
| Trousers | 2 |
| Shoes prs | 1 |
| Shirts (1 long sleeved) | 2 |
| Tailored shorts | 1 optional |
| Sox prs | 2 |
| Stockings prs | 1 optional |

7. In addition individuals are advised to take the following items :
- Large mirror
 - Alarm clock
 - Transistor radio
 - Reading material
 - Cards
 - Cameras
 - Supply of films (films are sometimes hard to obtain in SVN)
 - Other items of personal equipment as considered necessary.
8. Offrs/TCOs
- Supply of biros
 - Spare note books
 - S.O.P. note books
 - Plastic map covers (optional)
 - NCOs - arm brasards
 - Offs - Dacron bush jackets

THE FOLLOWING ITEMS WILL BE ISSUED ON ARRIVAL IN SVN

Shelters lightweight individual	1
Mosquito net lightweight	1
Covers mattress lightweight	1
Sections pneumatic mattress	3
Blankets lightweight outer	1
Blankets lightweight inner	1
Entrenching tool	1
Cover entrenching tool	1
Steel helmet US patt complete	1
Tool handcutting blade (gollock)	1
Tool handcutting sheath	1
Saw folding combat	1
Smock tropical lightweight	1
Canteen water plastic	4 (see note 1)
Cups canteen steel	1
Mess tins sets	1
Knife/fork/spoon sets	1
Aust combat trousers	2
Aust combat shirts	2

THE FOLLOWING ITEMS WILL BE HANDED IN TO QM STORE PRIOR TO MARCH OUT TO SVN

Checked

Shelters lightweight individual	1
Mosquito net lightweight	1
Covers mattress lightweight	1
Sections pneumatic lightweight	3
Blankets lightweight outer	1
Blankets lightweight inner	1
Tool hand cutting blade	1
Tool hand cutting sheath	1
Mess tins sets	1

THE FOLLOWING ITEMS WILL BE HANDED IN TO COY HQ Q STORE PRIOR TO MARCH OUT TO SVN

Entrenching tool	1
Entrenching tool cover	1
Saw folding	1
Water bottle	1
Water bottle cover	1
Cups canteen	1

Note 1 : There may not be sufficient US patt water bottles to issue everyone in Terendak. Those not issued in Terendak will be issued in SVN.

Note 2 : Each per must depart Terendak with a minimum of 5 sets of greens (shirts and trousers)

Note 3 : It is not advisable to take white underwear.

Note 4 : All small packs must be changed for large ones. Any pers who are in possession of bergens and other types of packs should take them in addition. e.g. US special forces packs, A frames.